Operating Code for the Office of Region President-elect

I. Qualifications:
   A. Professional membership in the National Academy of Health and Physical Literacy (Academy) for at least 3 years.
   B. Must have served on a Region Leadership Cabinet.
   C. Experience and demonstrated leadership in the fields related to health literacy and/or physical literacy for at least five years prior to election.

II. Election/Selection:
   A. The Academy members in the Region shall elect the President-elect at the time of the annual meeting. See Elections Committee Operating Code.
   B. The new President-elect shall automatically assume the duties of the office following the last Cabinet meeting of the year and shall serve for a period of 1 year.
   C. If a resignation of the President-elect becomes necessary, the officer shall submit the resignation in writing to the President. Refer to the Cabinet Operating Code Section VI.

III. Duties/Functions: The President-elect shall:
   A. Assume the duties of the President in case of resignation or death, or act for the President in case of absence.
   B. Serve as a voting member and attend all meetings of the Executive Committee and Cabinet.
   C. Serve as Liaison to the Research Council.
   D. Become familiar with the Articles of Incorporation, Bylaws, and Operating Codes.
   E. Attend the Society of Association Management (SAM) Leadership Development Conference (LDC).
   F. Submit for Cabinet approval members of all Region Committees and appointed Cabinet positions prior to assumption of office of President.

IV. Amendments: Recommendations for revisions and/or amendments to this Code must be submitted to the Cabinet for consideration and/or approval.